

Westfield Township Board of Trustees

Regular Meeting
June 3, 2019

Trustee Schmidt called the meeting to order at 7:14 PM. with the Pledge of Allegiance.
Roll call: Horner – aye, Schmidt – aye, Likley – aye.

Comments from the floor

- Erika Griffein – Medina County Auditor’s Office
 - Staff will be conducting CAUV (Current Agricultural Use Value) field checks in June. By law all CAUV parcels must be personally inspected annually to ensure compliance with the program the provides tax savings to farmland. Check to see if the field has been turned over however it can be left untilled for 1 year.
 - Weights & Measures staff will be out this summer, checking pricing scanners and gasoline pumps for accuracy in quantity & cost. We want to ensure you are receiving the full measure of the dollars you spend as a consumer.
 - Fix-it-funds are available through August or until funds run out for home repairs and remodeling work. Loans are available through Westfield Bank with interest rates 2% below the banks rates. Westfield Bank 330-764-6091.
- Kristine Fuetter-Kalgreen – 7845 Buffham Road
 - Medina County Sheriff’s Offices advised resident to attend the meeting to go on public record regarding a boundary dispute with the neighbor. Although this is not a Trustee’s issue, they advised hiring a professional survey to mark the property which is 9.98 acres.

Minutes to be approved

- *Likley makes a motion to accept the May 20, 2019 meeting minutes as corrected; seconded by Horner. Roll call: Schmidt – aye, Likley – aye, Horner – aye. The motion passes.*
- *Likley makes a motion to accept the May 31, 2019 meeting minutes as submitted; seconded by Horner. Roll call: Horner – aye, Likley – aye, Schmidt – aye. The motion passes.*

Roads Report

- Sarver Paving estimate for shimming was \$23,750.00. No bidding is necessary when costs are less than \$35,000.00.
- E-Poke Service Training at Bell Equipment, Gahanna, Ohio, is being conducted by the factory representatives.

Likley makes a motion to authorize Roads Supervisor Evans to attend E-poke training on June 18th; seconded by Horner. Roll call: Likley – aye, Horner – aye, Schmidt – aye. The motion passes

Schmidt makes a motion to authorize the contract with Sarver Paving in the amount of \$29,750.00 for shimming work; seconded by Horner. Roll call: Schmidt – aye, Likley – aye, Horner – aye. The motion passes

- An offer was received for the 2005 Peterbilt of \$35,100 from Congress Township. Their meeting is on Wednesday, June 5th. Although the truck was advertised nationally with GovDeals.com this was the best offer for the vehicle.

Westfield Township Board of Trustees

- A repair to the end of the hub on the mower resulted in a cost of \$816.95.
- There are no updates on the OPWC funds requested for the 66" culvert replacement at Ryan & Eastlake Roads.
- Pricing for a metal replacement roof on the Township Hall is being sought. An asphalt shingle replacement would cost approximately \$39,000.00.
- A resident requested "No Jake Brake" signs be installed at Mud Lake & Humbert. These signs and Bike Medina County signs will be mounted on the same post.
- Speedway's driveway has been repaired however the drain culvert between Arby's & McDonald's has not been repaired.

Cemetery

- Trustee Horner provided information from Pinnacle Monument Leveling and Restoration and State grants possibly available to assist with the historical markers within the Friendsville Cemetery. David Mosinski called regarding any updates.

Zoning

- No BZA or ZC meetings since their last meeting. BZA will meet at their regular time in June.
- A Kratzer case wrap up meeting with the Attorneys and Trustees was held on May 31st at 6:30 PM.
- The Township website still needs to be updated with the most recent version of Zoning codes.
- 6 Zoning Certificates were issue in May and 7 months to date June. YTD revenue is \$4,664.85.
- A proposed AT&T cell tower on Friendsville Road is with Asst. Prosecutor Mike Lyons for his review. There are no updates at the time of this meeting.

Fire

- Safety Services Building
 - No updates – Trustee Likley to contact Simmons Brothers tomorrow, June 4, 2019.
 - Steel is set to be delivered on June 14th which will require a gravel base.
- The sale of the old building will be finalized on May 8th Village Council meeting and a proceeds check will be available upon title transfer. There may be an issue with the title transfer as the old building had no official address.

Old Business

- Recycle Center – Likley to attend Medina County Solid Waste Policy Committee meeting June 13th.
- Hall Rentals
 - June 9th – Horner to open
 - June 23rd – Schmidt to open
- Old Truck wash on Lake Road is an unsafe structure. A registered letter regarding securing the structure was received by the owner on May 1st and he has 30 days to comply. Trustee Schmidt advised the owner to speak with the Building Inspector as it relates to any repairs he has done or is planning. The building inspector will reevaluate after the owner has addressed the items of concern.

Westfield Township Board of Trustees

- MWCD – Medina County Commissioners support Westfield’s initiative to gain representation on the committee.
- F.O. Haendiges sent information and pictures to the Medina County Township Magazine to be included in the next printing.
- Burnham & Flowers annual questionnaire for the insurance renewal is due June 25th still being finalized.
 - 2019-20 costs need to be updated for all changes.

New Business

- Trustees received a EPA Bio-sludge map of all areas permitted to apply bio-waste to their farm land.
 - Likley will contact the Medina County Health Department with concerns of the application of bio-sludge near the Aquifer (source of residential water)
- State Audit of the financial records is tentatively scheduled to start Thursday, June 6th.
- Creston Township’s invoice is due back June 25th. They are in their 8th of 12 year of tax reduction as a result of detaching from the Township.
- \$15.00 was received from the Board of Elections for renting the hall for May’s election.

Announcements

- June 17, 2019 – Trustees Regular Meeting – 7:00 PM

Fiscal Officer’s Report

Likley makes a motion to pay the bills in the amount of \$40,167.25 as amended; seconded by Horner. Roll call: Horner – aye, Schmidt – aye, Likley - aye. The motion passes.

- Lake Erie Construction - \$7,310.00 – Guard rails
- Miller Logging - \$23,000.00 – Tree clearing at SS building. Amended to listing
- Advance Auto Parts - \$590.97 – Warning Siren Batteries
- Polen Implement - \$816.95 – Mower repair parts

Appropriations Reallocation

- \$500.00 to 1000-120-323-5555 Maint Township Bldg from 1000-930-930-0000 Contingency
- \$500.00 to 1000-760-740-0000 Machine/Equipment from 1000-930-930-0000 Contingency

YTD \$6,000.00 has been moved from Contingency.

Fund Status

- \$541,103.34 Checking
- \$102,163.67 CD
- \$3,058,480.95 – Bond Checking

Westfield Township Board of Trustees

The following 2019 reports were given to the Trustees for their review.

- Revenue Status
- Appropriation Report
- Fund Status
- Cash Summary by Fund YTD
- Receipt Detail – May 2019

Correspondence

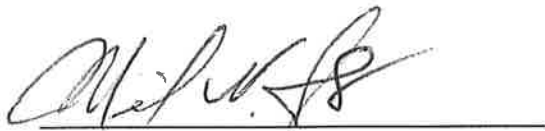
- N/A

Schmidt makes a motion to adjourn at 8:42 PM; seconded by Likley. All said aye.

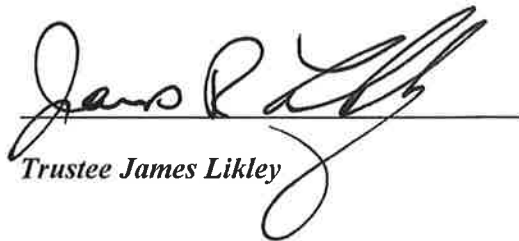
Respectfully submitted by:

Michelle English

Date approved: 6-17-19



Trustee Michael Schmidt, Chair



Trustee James Likley



Trustee Craig Horner